**2015 CSLGD LC Organizational Development activities**

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| **Task** | **Notes** | **Assigned to** | **Due date** |  |
| **FUN** | **Lot of work but always make it FUN!** | **Everybody** | **Daily** | **Add in an abundance of kindness & love** |
| Board matrix | terms, skills, contact info, ID skill needs & gaps | Denise | Draft Apr 1  Final: Apr LC | Update annually |
| Google Calendar for LC & staff eyes only | All significant events & deadlines. Auto-reminders | Clara | Apr 1 |  |
| Update Mission & Vision statements |  | Anne & Rev CC | Draft: May 1  Final: Jun LC |  |
| Demographics of  Congregation | Who are we? | Anne & Clara | Jun LC meeting | Update annually |
| Annual Pledge campaign event | LC member is task manager. volunteer driven event | Maggie & Henrie | Initial plan: Jul 1 – present to EC  Final plan: Aug LC | Annual event  September 25, 2015 |
| Policies | Review, gap analysis & development | Kelly & Rev CC | Review & gaps ID’ed – Jul 1  Development – Dec 31 | e.g., cap res, planned giving,  estate planning, etc |
| Rev CC 10 year anniversary celebration |  | Denise & Scott | Initial plan: Aug 1  Final plan: Sep 1 | October 25, 2015 |
| **LC member annual reviews** | Constructive feedback to help us all grow & thrive! | Mike & Rev CC | Draft plan Aug 1  Reviews: Nov | Annual |
| **LC member recruiting** | Insure LC growth & continuity | EC, Mike & Rev CC | 2016 needs & candidates: Aug 1 | Continuously search for strategic leaders |
| **Update by-laws** | CORE>LC, EC, Treasurer, overall review & streamlining | Mike & Rev CC | 1st Draft: Aug LC meeting  Final copy: Oct LC | Review annually |
| **Review 5 year goals & establish 2016 annual goals** | Initial plan by EC | EC | Initial plan: Sep 1  Final plan: Oct LC |  |